

Know What's ACCEPTABLE



Offers of gifts, entertainment and hospitality can show goodwill in business. It's up to each of us to know when an offer crosses the line into something inappropriate:

What's acceptable:

- With non-government business partners, offers that are legitimate, unsolicited, appropriate, legal and nominal in value.

What's not acceptable:

- With government officials, anything of value offered without prior approval.
- Any offer that creates an obligation or appears to influence someone's decision-making.

Use care with gifts, entertainment and hospitality and follow our policies carefully. If you're unsure if an offer is acceptable, reach out to an appropriate internal resource.



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